

SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029

EMPLOYEE RELATIONS MEETING **January 7, 2013** **4:00 p.m.**

Present: Karen Trimble, John Fuhs, Bob Antholine, Melissa Thompson, Kristine Perugini, Marge Mosey, Doug Destache, Lori Alvarez, and Joan Fritzler.

The Employee Relations Committee convened at 4:03 p.m.

DISCUSSION

- A. School Calendar Feedback for the 2013-2014 School Year: Discussion as to potential Early Release days for next year's student calendar were determined to be of benefit for staff development purposes. The recommendation to the Board will include 4 Early Release Days—Friday, September 27, Thursday, January 23, Friday, March 28, and Friday, June 13. A poll of the staff regarding end date and the day off before Thanksgiving will also be done and forwarded onto the Board for consideration.

- B. Salary Structure moving forward for Teachers and Support Staff: Discussion was had related to areas of consideration for Supplemental Pay moving forward for the Support Staff. Feedback from the teachers was not available for the meeting.

- C. Evaluation Process and Related Forms: In March teacher feedback will be discussed related to the best forms and format to use for the evaluation process for next year.

- D. Proposed Updates to Employee Handbook: The Support Staff wished to bring forward a concern about payment for snow days and the chance to use a personal day (or not) depending on the circumstance. This, along with other items that have been previously noted, will be brought to the Board in the Spring for review.

- E. Other Business:
 - 1. Setting of Next Meeting: The next meeting will be Monday, February 11 at 4pm.

ADJOURNMENT

The Employee Relations Committee meeting was adjourned at 5:52 p.m.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk